



# Request to Prevent Disclosure of Directory Information under FERPA

Updated: July 6, 2015  
For student use

The Family Educational Rights and Privacy Act (FERPA) established in 1974 was enacted to protect students' personal and academic records. FERPA requires certain protective practices to be in place for personally identifiable information of all enrolled students.

## Instructions

Fill out the information below to **block** the release of Directory Information about your educational record at Black Hawk College.

## Student Information

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Student ID \_\_\_\_\_

## Directory Information Blocked

The following student information is classified as Directory Information and will be blocked from release by Black Hawk College, except as required by law:

- Student's name
- Participation in officially recognized activities and sports
- Address
- Telephone listing
- Weight and height of members of athletic teams
- e-mail address
- Photograph
- Degrees, honors, and awards received
- Major field of study
- Terms of attendance
- The most recent educational agency or institution attended
- Enrollment status (e.g., certificate or associate's, full-time or part-time)

Please acknowledge below and return to Enrollment Services if you consent for the College to block Directory Information from your educational records

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

*I consent that Black Hawk College may not disclose directory information from my educational record.*

Please Note: This release form will remain valid unless specifically revoked in writing by the student.